

Personnel Committee Minutes
Village of Thornville, 3 South Main Street
October 7, 2024
7:30PM

Committee Members:

Tasia Savage – Committee Chair
Ashley Moore – Vice Chair

Other Village Officials:

Amanda Lackey – Mayor
Abby Tolliver – Clerk of Councils
Melissa Brofford – Village Adminstr.

Guests Present: Dale Brussee, Sterling Krout, Lynne Snider

Call to Order/Pledge of Allegiance:

Committee Chair Tasia Savage called the meeting to order at 7:42PM.

Roll Call:

Roll Call was taken with Committee Chair Tasia Savage and Committee Vice Chair Ashley Moore both present.

Roll Call:

Tasia Savage – aye
Ashley Moore – aye

Review & Approval of Business Agenda for October 7, 2024:

Committee Chair Tasia Savage asked for a motion to approve the business agenda for October 7, 2024. Committee Vice Chair Ashley Moore made the motion, and was seconded by Committee Chair Tasia Savage. A roll call vote was taken with all committee members voting aye.

Roll Call:

Ashley Moore – aye
Tasia Savage – aye

Motion Passed 2-0

Review & Approval of Committee Minutes from August 5, 2024:

Committee Chair Tasia Savage asked for a motion to approve the committee minutes for August 5, 2024. Committee Vice Chair Ashley Moore made the motion, and was seconded by Committee Chair Tasia Savage. A roll call vote was taken with all committee members voting aye.

Roll Call:

Tasia Savage – aye
Ashley Moore – aye

Motion Passed 2-0

New Business:

- **Return of Kelly Green/Retaining of Matt Stevens:**

Village Administrator Brofford informed the committee that Water Superintendent Kelly Green had received a full release from his doctor. As Kelly transitions back into work, Administrator Brofford suggested the village retain Interim Water Superintendent Matt Stevens. Administrator Brofford explained inventories can be done quicker and current projects can be seen through with Interim Water Superintendent Stevens remaining at the plant for the time being. Committee Vice Chair Ashley Moore asked how employee performance in the plant was going, and Administrator Brofford explained that things were coming along quite well.

- **Village Employee Pay Increase for 2025**

Administrator Brofford provided the committee with the current village pay schedule, explained the federal minimum and what other local villages do, and informed the council she'd need a decision on pay increases by December. Committee Vice Chair brought up the idea of using performance evaluations again, to which Administrator Brofford explained that it would be difficult for her to accurately assess them while doing her own job efficiently. Committee Vice Chair Ashley Moore suggested using 3% as a minimum yearly increase, and using a type of point system to make the increase higher. Committee Vice Chair Ashley Moore also suggested giving the decision for this year's pay increase to the Finance Committee to work around budgeting until Personnel can figure out a point system for next year.

Adjournment:

With no further business, Committee Chair Tasia Savage asked for a motion to adjourn the meeting. Committee Vice Chair Ashley Moore made the motion, and was seconded by Committee Chair Tasia Savage. A roll call vote was taken, with all members voting aye.

Roll Call:

Ashley Moore – aye

Tasia Savage – aye

Motion Passed 2-0



Tasia Savage, Committee Chair



Abby Tollver, Clerk of Council